

Eastern Continuum Pre-Screening Updates in HMIS


Pre-Screening Element Updates - the Pre-Screening assessment form was updated to contain all questions and responses provided by the committee.

May I please have your First Name:	<input type="text"/>	Last Name:	<input type="text"/>
And a telephone number in case we get disconnected:	<input type="text"/>		
Who referred you to us?	-- SELECT --		
What is the zip code of your last permanent address?	<input type="text"/>		
What kind of help are you seeking today?	-- SELECT --		
Where did you sleep last night?	-- SELECT --		
Do you have a current ID?	-- SELECT --		
Is your health or safety at risk in the place you were staying last night?	-- SELECT --		
Would you like to be referred to a domestic violence hotline instead of entering the homeless system?	-- SELECT --		


What Kind of help are you seeking today – this question drives the logic for the rest of the process. This is what occurs based on the following answers:






Shelter – displays the following message and will continue the process as normal to reach the VI-SPDAT.

What kind of help are you seeking today?	Shelter
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 **Complete pre-screen and conduct VI-SPDAT in HMIS** - once the Pre-Screening is completed, hit "Save and Next" and the system will go to the next step in the intake process to start the VI-SPDAT collection.


This includes creating/selecting a client in the Client Intake and then choosing the appropriate option below for the VISPDAT (or referral to assessment site).


 **What would you like to perform next?**
What would you like to perform next?

-  Send Referral to Assessment Site
-  Begin VI-SPDAT for Single Adults
-  Begin VI-SPDAT for Families
-  Begin VI-SPDAT for Single Youth
-  Exit the Process

Rental Assistance – displays the following message and when continuing the system will prompt the user to end the intake. **Once Prevention programs are identified in HMIS as referral partners this option will allow for a direct referral to be sent after ending the intake.*


What kind of help are you seeking today? :	<input type="text" value="Rental Assistance"/>
Do you have a court order of possession?	<input type="text" value="Yes"/>
If yes, date of possession? :	<input type="text" value="03/30/2017"/> <input type="text" value="Number of Days 11"/>
Refer to Prevention/Legal Services - to complete the Pre-Screening, hit "Save and Next" and the system will prompt you to end the intake.	

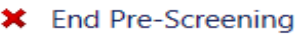
 **Refer to Prevention/Legal Services**
Please refer to prevention/legal service and end the intake using the option below.




Other Basic Needs – displays the following message and when continuing the system will prompt the user to end the intake.


What kind of help are you seeking today?	<input type="text" value="Other basic needs like food or healthcare"/>
Refer to Appropriate Services - to complete the Pre-Screening, hit "Save and Next" and the system will prompt you to end the intake process.	

 **Refer To Appropriate Services**
Please refer to the appropriate services and end the intake using the option below.




Domestic Violence Hotline – this question also contains logic to drive the remainder of the process and currently overrides any rules under the “seeking help” question. Regardless of the seeking help response, if this question is answered [Yes], the following message and when continuing the system will prompt the user to end the intake.

Would you like to be referred to a domestic violence hotline instead of entering the homeless system?	<input type="text" value="Yes"/>
 Refer to DV Hotline - to complete the Pre-Screening, hit "Save and Next" and the system will prompt you to end the intake process.	

 **Refer To Domestic Violence Hotline**

Please refer to the Domestic Violence Hotline and end the intake using the option below

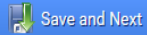
 **End Pre-Screening**

Completing the Pre-Screening – a single option now exists on the bottom of the pre-screening, Save and Next. Since the Pre-Screening is now required by all organizations and the above automatic logic is in place, once finished with the pre-screening use this option to move forward and the system will provide the proper next step.

Do you have a current ID?

Is your health or safety at risk in the place you were staying last night?

Would you like to be referred to a domestic violence hotline instead of entering the homeless system?









Intake Process Script Updates:

If the caller is literally homeless and not enrolled in HMIS or enrolled but has not been screened and scored in HMIS using the VI-SPDAT please continue with the below Client Intake to create or select an existing client and use the Next Step option to move forward to choose the appropriate VI-SPDAT to complete.

Client Intake (Head of Household) - enter in as much information as you can about the calling client and search the system for existing client matches using the Last Name field. If a match is found please select and use that client with the rest of the process, if no match is found a new client will be created. Select "Next Step" to continue forward with the intake process.

First Name: *

Middle Initial:

  **Family Vulnerability Index (VI) and Service Prioritization Decision Assistance Tool (SPDAT) for Families**    

I have a brief survey that I would like to complete with you. The answers will help us determine how we can best support you with available resources. Most questions only require a Yes or No. Some questions require a one-word answer. I'll be honest, some questions are personal in nature, but know you can skip or refuse any question. The more honestly you answer these questions, the better we can figure out how best to help you. The information collected goes in to the Eastern Pennsylvania secure data system. If you do not understand a question, let me know and I would be happy to clarify. If it seems to me that you don't understand a question I will also do my best to explain it to you without you needing to ask for clarification.

Interviewer's Name:

Agency: Team Staff Volunteer

Survey Date/Time: * Survey Location:

VI-SPDAT Completion & Feedback Survey - Thank you, this completes the screening process. In the next **Eligibility and Referral** step I am going to refer you to service providers and provide you with their contact information. I am going to share your information so they know you will be contacting them. If you do not hear back from one of these providers in the next 2 business days, please call us back to check in.

Were you satisfied with the service you received from me today: