

In Permanent Housing Element Guide


For Rapid Rehousing Programs

With the release of the 2014 Data Standards and the new PA HMIS/ClientTrack system, there is a data element that is required to be collected and updated, as needed, for each client enrolled/served by a Rapid Rehousing program regardless of funding source.

The data element is referred to in the system as **In Permanent Housing** (Residential Move-In Date is HUDs official name). This data element is required to be collected for all clients during the enrollment into a Rapid Rehousing program and is recorded on the HMIS Data Assessment. This data element is used to differentiate between clients who are still awaiting placement into permanent housing and those that who have already moved into permanent housing at the time of the program enrollment.


For those clients that have been placed into permanent housing (most likely through rental assistance or housing vouchers) at the start of the program, you should answer the **In Permanent Housing** data element as 'Yes' and enter in the **Date of Move-In**, which would be the same date as the program entry.

Assessment Date: *	06/25/2015
Age at Assessment:	25
Housing Status: *	Category 1 - Homeless
In Permanent Housing: *	Yes
Date of Move-In: *	06/25/2015



For those clients that have not yet been placed into permanent housing at the start of the program, you should answer 'No' to the **In Permanent Housing** element.

Assessment Date: *	06/25/2015
Age at Assessment:	25
Housing Status: *	Category 1 - Homeless
In Permanent Housing: *	No



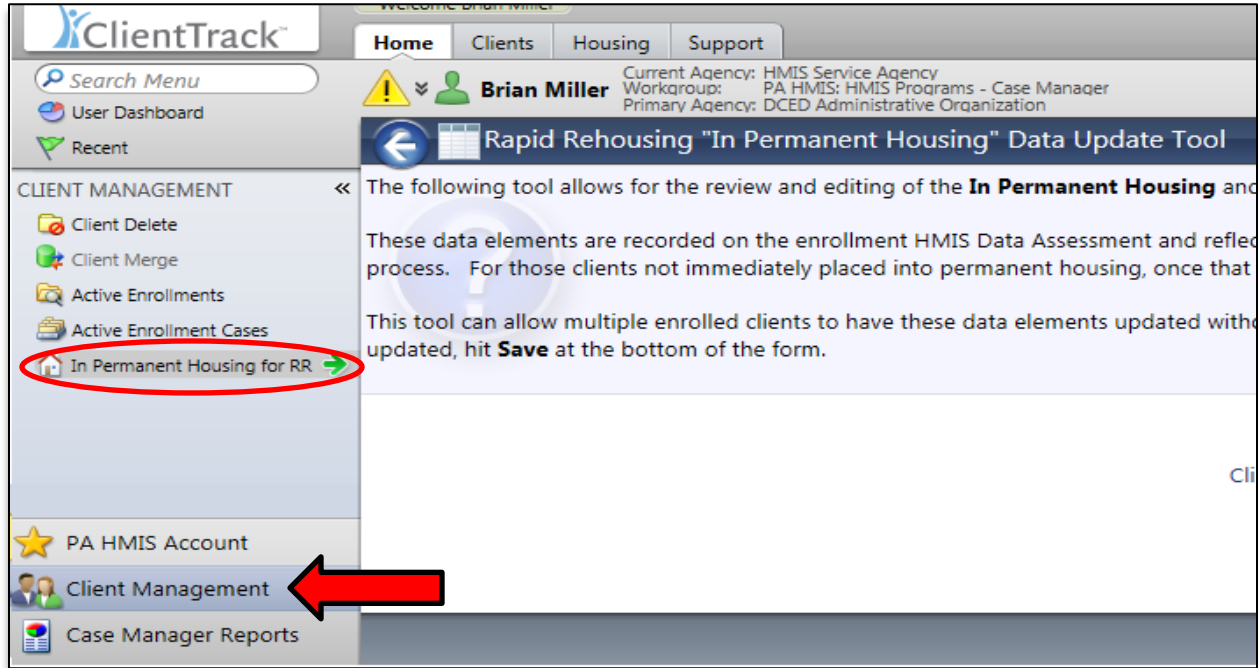
However, for those clients in which you answer 'No', it is required that you update this data element to 'Yes' once they have been placed into permanent housing in your program, the date of when they moved into permanent housing will also then be required.

This data element is very important for HUD and other state and local reporting as it differentiates a client from a homeless status (in shelter) to a permanent housing status (in RRH housing unit) and those that are not in permanent housing at program entry need to have this data element updated once housing has been secured.

In Permanent Housing Update:

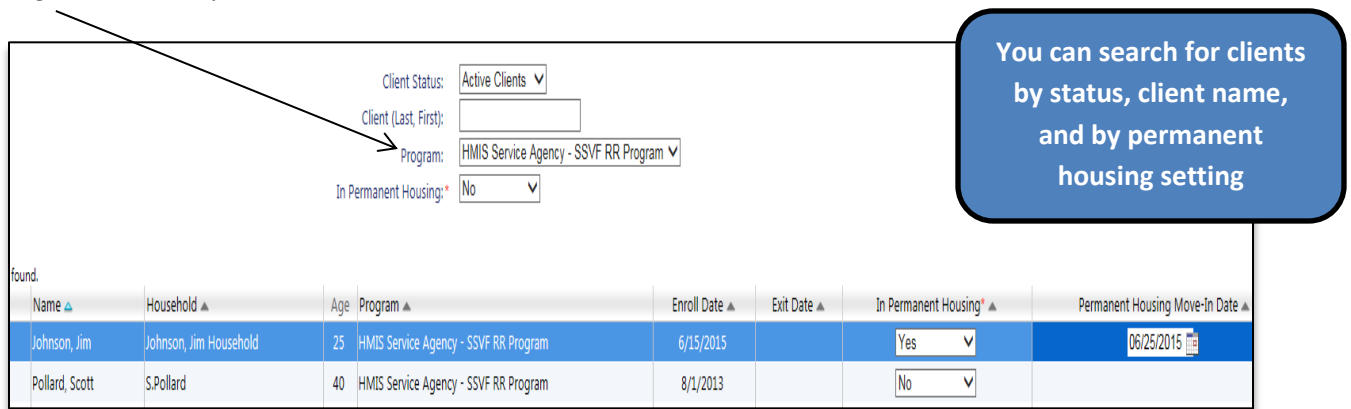
The PA HMIS has released a tool to assist rapid rehousing programs update this data element after the enrollment has occurred without having to visit each client's HMIS Data Enrollment Assessment individually.

Within the Home -> Client Management folder, there is a new option called **In Permanent Housing for RR** which will list clients served in rapid rehousing programs and allow for the review and updating of this specific data element across multiple program participants.



This option is available to all users, and allows any user with access to a rapid rehousing program to list and update the In Permanent Housing element for enrolled clients.

When selecting this option, all you need to do is select the specific Rapid Rehousing program from the program list and system will list enrolled clients.



By default the tool loads all active or currently enrolled clients with the In Permanent Housing status of 'No' within the program selected. Each client will be listed along with their enrollment date and will allow for the updating of the *In Permanent Housing* element from No to Yes, and will also prompt for the entry of the *Permanent Housing Move-In Date*.

Name ▲	Household ▲	Age	Program ▲	Enroll Date ▲	Exit Date ▲	In Permanent Housing* ▲	Permanent Housing Move-In Date ▲
Johnson, Jim	Johnson, Jim Household	25	HMIS Service Agency - SSVF RR Program	6/15/2015		Yes ▼	06/25/2015
Pollard, Scott	S.Pollard	40	HMIS Service Agency - SSVF RR Program	8/1/2013		No ▼	

Simply update the data as needed for each client, and when finished hit **Save** at the bottom of the screen.

This tool also allows for additional searching options, which include Active vs. Closed clients, by the In Permanent Housing setting (Yes vs. No) as well as the ability to search enrolled clients by name.

You can also review/update this data element for each client individually, by going to their *HMIS Data Assessment* at Enrollment, which can be loaded by selecting the **Edit** option for this assessment within the Master Assessment Summary form.

Assessment Date ▲	Assessment	Assessment Type ▲	Program ▲	Assessor ▲
06/25/2015	HMIS Data	Entry	HMIS Service Agency - SSVF RR Program	Brian Mille

The Assessment Summary screen can be located by loading the client and either selecting the *Review Entry Assessment* option for the program on the client's Dashboard (using the program action menu/blue ball) or by going to the Project Enrollments -> Assessments screen and selecting the *Assessment Summary* option for the appropriate entry assessment (using the assessment action menu/blue ball).